


WALLINGFORD  **SWARTHMORE**
SCHOOL DISTRICT

200 SOUTH PROVIDENCE ROAD, WALLINGFORD, PENNSYLVANIA 19086-6334
PHONE (610) 892-3470 EXT. 1405 FAX (610) 892-3497

REQUEST FOR INFORMATION

This form is being provided under the provisions of Act 3 of 2008 in response to your request for information. The completed request can be submitted in the following ways:

In person or by mail to: Open Records Officer
Wallingford-Swarthmore School District
Human Resources Department
200 South Providence Road
Wallingford, PA 19086

By Fax to: 610-892-3497
Attention: Open Records Officer

REQUESTER INFORMATION	
Date of Request:	_____
Name:	_____
Address:	_____
Phone:	_____
Description of request (provide as much specific detail as possible so the agency can identify the information):	

Do you want copies? Yes or No
Do you want certified copies of records? Yes or No

Requests for Information may also be submitted on Pennsylvania's Office of Open Records form at <http://openrecords.state.pa.us>.